

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 10, 2004
COUNTY COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
2:30 P.M.*

Commissioners Present: Ray Stevens, Chair
Deb Schorr
Bob Workman

Commissioners Absent: Larry Hudkins, Vice Chair
Bernie Heier

Others Present: Kerry Eagan, Chief Administrative Officer
Bruce Medcalf, County Clerk
Kristy Mundt, Deputy County Attorney
Trish Owen, Chief Deputy County Clerk
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Commissioners meeting was called to order at 2:30 p.m..

- 1) **MINUTES:** Approval of the minutes of the Board of Commissioners meeting held on Tuesday, February 3, 2004.

MOTION: Schorr moved and Workman seconded approval of the minutes of the Board of Commissioners meeting dated February 3, 2004. Schorr, Workman and Stevens voted aye. Motion carried.

- 2) **SPECIAL PRESENTATIONS:**

A. The County-City Volunteer of the Month Award was presented to Howard McKinney for his services at the Lincoln Police Department.

- 3) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

- 4) **CLAIMS:** Approval of all claims processed through Tuesday, February 10, 2004.

MOTION: Workman moved and Schorr seconded approval of all claims processed through February 10, 2004. Workman, Schorr and Stevens voted aye. Motion carried.

- 5) **PUBLIC HEARINGS:**

A. Continuation of a public hearing regarding an application for Corporate Manager for Connie Lou Hynek and a Class F (Beer On Sale Only) liquor license for Gas 'N Shop Inc. d/b/a Gas 'N Shop #41 located at 4003 West Highway 34 in Lancaster County, Nebraska.

The Chair reconvened the public hearing and asked if anyone wished to provide additional testimony.

No one appeared.

MOTION: Schorr moved and Workman seconded to hold the public hearing regarding the Corporate Manager application and the Class F liquor license open for one additional week, as well as to hold New Business Item 7A (Resolution R-04-0011) which relates to the applications.

Schorr explained that she didn't take into consideration the policy implications at the hearing held on February 3rd. She stated, if approved, it would be the first time that the County Board would allow beer to be sold by the glass/cup in a convenience store setting anywhere in the County. Schorr stated she would like additional discussion next week when the full Board would be present.

ROLL CALL: Workman, Schorr and Stevens voted aye. Motion carried.

The public hearing was recessed for one week.

Kerry Eagan, Chief Administrative Officer, requested New Business Item 7H be moved forward on the agenda.

NEW BUSINESS ITEM 7H:

- H. An amendment to an agreement with Lincoln Interfaith Council, under County Contract 03-0345, for professional services in the area of community-based care coordination using the wraparound process for youth ages 10-18 years old. The contractor will provide a full-time Care Coordinator, rather than a part-time Care Coordinator. As a result, the parties wish to amend the compensation from \$25,721 to \$36,840.10. (C-04-0047)

MOTION: Workman moved and Schorr seconded approval of an amendment to an agreement with Lincoln Interfaith Council, under County Contract 03-0345, for professional services in the area of community-based care coordination using the wraparound process for youth ages 10-18 years old. The contractor will provide a full-time Care Coordinator, rather than a part-time Care Coordinator. As a result, the parties wish to amend the compensation from \$25,721 to \$36,840.10.

In response to a question asked by Schorr, Reneé Dozier, Office of Juvenile Mental Health, appeared and stated the amendment was due to additional families needing to be served.

ROLL CALL: Schorr, Workman and Stevens voted aye. Motion carried.

RETURNING TO OLD BUSINESS:

6) **OLD BUSINESS:**

- A. An interlocal agreement between the State of Nebraska, Department of Health and Human Services and the Lancaster County Community Mental Health Center to gain data from the current Harvest Project, a collaborative program developed by the Lincoln Information for the Elderly, the Community Mental Health Center and CenterPointe. The length of the agreement is September 1, 2003 through June 30, 2004. The Department will pay the County \$45,000 to observe the Harvest Project. (C-03-0646)

6) **OLD BUSINESS CONTINUED:**

MOTION: Workman moved and Schorr seconded approval of an interlocal agreement between the State of Nebraska, Department of Health and Human Services and the Lancaster County Community Mental Health Center to gain data from the current Harvest Project, a collaborative program developed by the Lincoln Information for the Elderly, the Community Mental Health Center and CenterPointe. Workman, Schorr and Stevens voted aye. Motion carried.

7) **NEW BUSINESS:**

A. A resolution in the matter of an application for Corporate Manager for Connie Lou Hynek and an application for a Class F (Beer On Sale Only) liquor license for Gas 'N Shop, Inc. d/b/a Gas 'N Shop #41, located at 4003 West Highway 34 in Lincoln, Lancaster County, Nebraska. (R-04-0011)

This item was held for one week.

B. A utility relocation agreement between Lancaster County and the Norris Public Power District of Beatrice, Nebraska relating to Project C55-H-410(1), North 162nd Street (Highway 6 to Salt Creek). The total amount of the project is estimated at \$129,688.61 of which \$39,295.65 is estimated to be the share of the cost chargeable to the County. (C-04-0044)

MOTION: Workman moved and Schorr seconded approval of a utility relocation agreement between Lancaster County and the Norris Public Power District of Beatrice, Nebraska relating to Project C55-H-410(1), North 162nd Street (Highway 6 to Salt Creek). Schorr, Workman and Stevens voted aye. Motion carried.

C. A utility relocation agreement between Lancaster County and the Norris Public Power District of Beatrice, Nebraska relating to Project C55-H-407(1), Northwest 12th Street and Davey Road intersection. The total amount of the project is estimated at \$38,868.38 of which \$22,660.27 is estimated to be the share of the cost chargeable to the County. (C-04-0045)

7) **NEW BUSINESS CONTINUED:**

MOTION: Schorr moved and Workman seconded approval of a utility relocation agreement between Lancaster County and the Norris Public Power District of Beatrice, Nebraska relating to Project C55-H-407(1), Northwest 12th Street and Davey Road intersection. Workman, Schorr and Stevens voted aye. Motion carried.

D. A grant contract with Cedars Youth Services to provide a tracker position, a case manager and screener, and mileage in order to serve juvenile offenders and their families in the Juvenile Diversion Program. The amount of the grant is \$104,856. Term of the grant contract is September 1, 2003 through August 30, 2004. (C-04-0046)

MOTION: Schorr moved and Workman seconded approval of a grant contract with Cedars Youth Services to provide a tracker position, a case manager and screener, and mileage in order to serve juvenile offenders and their families in the Juvenile Diversion Program. Schorr, Workman and Stevens voted aye. Motion carried.

E. An agreement with Bollerup Law Office, P.C. for the representation of indigent parents and juveniles in the Separate Juvenile Court of Lancaster County in cases arising under Neb. Rev. Stat. §43-247(1), (2), (3) (a) and (b), (4), (5), (6) and (8). Term of the agreement is from the date of execution through December 31, 2004. The County will pay Bollerup Law Office \$6,750 on a monthly basis. (C-04-0048)

MOTION: Workman moved and Schorr seconded approval of an agreement with Bollerup Law Office, P.C. for the representation of indigent parents and juveniles in the Separate Juvenile Court of Lancaster County in cases arising under Neb. Rev. Stat. §43-247(1), (2), (3) (a) and (b), (4), (5), (6) and (8). Workman, Schorr and Stevens voted aye. Motion carried.

F. A grant contract with Catholic Social Services, in the amount of \$167,338, for cultural and employment orientation classes to refugees and to place 100 participants into employment within four to 60 months of being in the United States. (C-04-0054)

7) **NEW BUSINESS CONTINUED:**

MOTION: Workman moved and Schorr seconded approval of a grant contract with Catholic Social Services, in the amount of \$167,338, for cultural and employment orientation classes to refugees and to place 100 participants into employment within four to 60 months of being in the United States. Workman, Schorr and Stevens voted aye. Motion carried.

G. An agreement with Child Guidance Center for services in the following areas: Director of System of Care/ICCU Project Director, Assistant Director of System/ICCU Assistant Project Director, Director of Finance, MIS Administrator, clinical supervisors, licensed mental health practitioners, executive assistants, receptionist, clerical staff, OJS Evaluation Coordinators, evaluation assistant, project manager-Family Resource Center, family mentor/liaison, quality assurance coordinator, nurse/ICCU, accounting supervisor, accounting assistant and occasional workers. Term of the agreement is July 1, 2003 to June 30, 2004. The County will pay \$1,077,107.50 for the services. The agreement replaces and rescinds County contract numbers C-03-0341 and C-03-0612. (C-04-0055)

This item was held at the request of the County Attorney's Office.

H. An amendment to an agreement with Lincoln Interfaith Council, under County Contract 03-0345, for professional services in the area of community-based care coordination using the wraparound process for youth ages 10-18 years old. The contractor will provide a full-time Care Coordinator, rather than a part-time Care Coordinator. As a result, the parties wish to amend the compensation from \$25,721 to \$36,840.10. (C-04-0047)

This item was moved forward on the agenda.

I. Recommendation from the Purchasing Agent and the Printing Services Analysis Committee to award a Request for Proposal (RFP) for annual requirements for quick copy and offset printing for the City of Lincoln and Lancaster County to Cornerstone Printing and Imaging for all quick copy and to Goldenrod Printing for all offset printing. The award of the contract will be for a one year period with three additional one year periods, with mutual consent. Estimated annual award is \$300,000 for offset printing and \$250,000 for quick copy. (B-04-0004)

7) **NEW BUSINESS CONTINUED:**

MOTION: Workman moved and Schorr seconded to award a Request for Proposal (RFP) for annual requirements for quick copy and offset printing for the City of Lincoln and Lancaster County to Cornerstone Printing and Imaging for all quick copy and to Goldenrod Printing for all offset printing.

Schorr inquired about quick copy and offset printing.

Kathy Smith, Assistant Purchasing Agent, appeared and explained that offset printing is done by using a printing press and quick copy is done with a copy machine.

ROLL CALL: Schorr, Workman and Stevens voted aye. Motion carried.

J. Recommendation from the Purchasing Agent and the Director of the Lancaster County Corrections Department to award an order from a State of Nebraska contract (Contract CA-5438-D Ren(3) Communications) for ten, HT1000 portable communication radios and accessories for Corrections to Motorola C & E, Inc., in the total amount of \$12,346.84. (B-04-0005)

MOTION: Schorr moved and Workman seconded to award an order from a State of Nebraska contract (Contract CA-5438-D Ren(3) Communications) for ten, HT1000 portable communication radios and accessories for Corrections to Motorola C & E, Inc., in the total amount of \$12,346.84. Workman, Schorr and Stevens voted aye. Motion carried.

K. Recommendation from the Purchasing Agent and the County Engineer to award a bid for crack sealing services to SCS Construction, Inc., in the amount of \$32,200. (B-04-0006)

MOTION: Schorr moved and Workman seconded to award a bid for crack sealing services to SCS Construction, Inc., in the amount of \$32,200. Workman, Schorr and Stevens voted aye. Motion carried.

L. Acceptance of a grant award from the Nebraska Emergency Management Agency (NEMA) by the Lincoln-Lancaster County Emergency Management Agency for funding the State Domestic Preparedness Exercise Grant Program, in the amount of \$71,872. Term of the grant is April 1, 2003 to April 30, 2005.

7) **NEW BUSINESS CONTINUED:**

MOTION: Workman moved and Schorr seconded approval of a grant award from the Nebraska Emergency Management Agency (NEMA) by the Lincoln-Lancaster County Emergency Management Agency for funding the State Domestic Preparedness Exercise Grant Program, in the amount of \$71,872. Schorr, Workman and Stevens voted aye. Motion carried.

M. Request from Brian D. Carstens and Associates to remove the following from Pending on the Board of Commissioners' agenda:

1. **County Change of Zone 211**, requested by Brian D. Carstens and Associates, on behalf of Land II, L.L.C., from AG Agricultural to AGR Agricultural Residential, on property generally located at the northwest corner of South 68th Street and Roca Road in Lancaster County, Nebraska.
2. **County Preliminary Plat 02029**, The Preserve at Cross Creek, requested by Brian D. Carstens and Associates on behalf of Land II, L.L.C. to create 15 lots for residential acreages on property generally located at the northwest corner of South 68th Street and Roca Road in Lancaster County, Nebraska.

MOTION: Workman moved and Schorr seconded to approve the request from Brian D. Carstens and Associates to remove County Change of Zone 211 and County Preliminary Plat 02029 from Pending on the County Board agenda. Workman, Schorr and Stevens voted aye. Motion carried.

N. Approval of a policy regarding grant submission through Randall Funding and Development, Inc.

MOTION: Schorr moved and Workman seconded approval of a policy regarding grant submission through Randall Funding and Development, Inc.. Workman, Schorr and Stevens voted aye. Motion carried.

O. Approval of a policy regarding claims for review.

MOTION: Schorr moved and Workman seconded approval of a policy regarding claims for review. Workman, Schorr and Stevens voted aye. Motion carried.

7) **NEW BUSINESS CONTINUED:**

P. Appointment and reappointments to the Government Access and Information Committee (GAIC):

Trish Owen, Chief Deputy County Clerk, for a one year term through January 1, 2005. (Replaces Maura Kelly-Tolzin.)

Jim Langtry, Geographic Information System (GIS) Mapping Division Head in the County Engineering Department, for a one year term through January 1, 2005. (Reappointment)

Shannon Ideus, Public Works and Utilities, for a one year term through January 1, 2005. (Reappointment)

Rod Armstrong for a two year term through January 1, 2006. (Reappointment)

James Schultz for a two year term through January 1, 2006. (Reappointment)

MOTION: Workman moved and Schorr seconded approval the appointment of Trish Owen and reappointment of Jim Langtry, Shannon Ideus, Rod Armstrong and James Schultz to the Government Access and Information Committee (GAIC). Workman, Schorr and Stevens voted aye. Motion carried.

Q. Appointment of Oscar Rios Pohirieth to the Lancaster County Cooperative Extension Board through January, 2006. (Replaces Sheila Kepler.)

MOTION: Schorr moved and Workman seconded approval of the appointment of Oscar Rios Pohirieth to the Lancaster County Cooperative Extension Board through January, 2006. Workman, Schorr and Stevens voted aye. Motion carried.

- 8) **CONSENT ITEMS:** These are items of business that are routine which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and Place on File:

- 1. County Assessor/Register of Deed's Monthly Report for January, 2004.**
- 2. County Clerk's Monthly Report for January, 2004.**

8) CONSENT ITEMS CONTINUED:

3. Lancaster Manor's Monthly Report.
 4. Records and Information Management's Monthly Report for January, 2004.
- B. Setting of public hearings for Tuesday, February 17, 2004 at 1:30 p.m. in the County Commissioners Hearing Room, Room 112, on the first floor of the County-City Building regarding the following:
1. Adoption of the 2000 edition of the Lincoln Plumbing Code and new fee schedule for plumbing permits. (A copy is available for review in the County Clerk's Office.)
 2. Adoption of the City of Lincoln's Heating, Ventilating and Cooling Code and new fee schedule for heating, ventilating and cooling permits. (A copy is available for review in the County Clerk's Office.)
 3. County Change of Zone 211, requested by Brian D. Carstens and Associates, on behalf of Land II, L.L.C., from AG Agricultural to AGR Agricultural Residential, on property generally located at the northwest corner of South 68th Street and Roca Road in Lancaster County, Nebraska.
 4. County Preliminary Plat 02029, The Preserve at Cross Creek, requested by Brian D. Carstens and Associates on behalf of Land II, L.L.C. to create 15 lots for residential acreages on property generally located at the northwest corner of South 68th Street and Roca Road in Lancaster County, Nebraska.
- C. Setting of a public hearing for Tuesday, February 24, 2004 at 1:30 p.m. in the County Commissioners Hearing Room, Room 112, on the first floor of the County-City Building regarding County Special Permit 205, requested by Dr. David Samani, for authority to construct and operate a recreational facility for an off-road riding club, on property generally located at the northwest corner of Southwest 84th Street and Kolbrook Road in Lancaster County, Nebraska.
- D. Request from Janis M. Steward, an employee in the County Assessor/Register of Deed's Office, to voluntarily participate in the County's retirement plan having met the requirements.

8) **CONSENT ITEMS CONTINUED:**

E. Right-of-way contracts relating to road improvements between the Lancaster County Engineering Department and the following:

Kenneth H. and Norma I. Polenz, in the total amount of \$154, at 14532 Oak Lane; Bridge A-10. (2 contracts) (C-04-0049 and C-04-0050)

Raymond A. Neujahr, in the total amount of \$169, at 10201 North 98th Street; Bridge A-10. (2 contracts) (C-04-0051 and C-04-0052)

Robert P. and Marilyn J. Oenbring, in the total amount of \$30,055, at the Hickman overpass; Project C55-S-401(6). (C-04-0053)

MOTION: Workman moved and Schorr seconded approval of the Consent Items. Workman, Schorr and Stevens voted aye. Motion carried.

9) **ADJOURNMENT:**

MOTION: Workman moved and Schorr seconded adjournment of the Board of Commissioners meeting at 2:55 p.m.. Schorr, Workman and Stevens voted aye. Motion carried.

Bruce Medcalf
County Clerk

**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, FEBRUARY 10, 2004
COUNTY COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE REGULAR BOARD OF COMMISSIONERS
MEETING**

Commissioners Present: Ray Stevens, Chair
Deb Schorr
Bob Workman

Commissioners Absent: Larry Hudkins, Vice Chair
Bernie Heier

Others Present: Norm Agena, County Assessor/Register of Deeds
Kerry Eagan, Chief Administrative Officer
Bruce Medcalf, County Clerk
Trish Owen, Chief Deputy County Clerk
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Equalization meeting was called to order at 2:55 p.m..

- 1) **MINUTES:** Approval of the minutes of the Board of Equalization meeting held on Tuesday, February 3, 2004.

MOTION: Schorr moved and Workman seconded approval of the minutes of the Board of Equalization meeting dated February 3, 2004. Schorr, Workman and Stevens voted aye. Motion carried.

- 2) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

- 3) **ADDITIONS AND DEDUCTIONS:**

Approval of 52 additions and deductions to the tax assessment rolls per Exhibit "A".

MOTION: Workman moved and Schorr seconded approval of the additions and deductions to the tax assessment rolls. Workman, Schorr and Stevens voted aye. Motion carried.

4) **MOTOR VEHICLE TAX EXEMPTIONS:**

**Catholic Bishop of Lincoln
Trinity Lutheran Church**

MOTION: Schorr moved and Workman seconded approval of the motor vehicle tax exemptions. Workman, Schorr and Stevens voted aye. Motion carried.

5) **ADJOURNMENT:**

MOTION: Schorr moved and Workman seconded adjournment of the Board of Equalization meeting at 2:59 p.m.. Workman, Schorr and Stevens voted aye. Motion carried.

Bruce Medcalf
County Clerk